

Auburn Career Center



Auburn Vocational Board of Education Organizational Board Meeting Agenda January 11, 2024 6:30 pm

Item #1 Oath of Office

Mr. Thomas Hack Ms. Neysa Gaskins (Kenston - 1 yr.).

Item #2 Roll Call

- | | | |
|---|---|--|
| <input type="checkbox"/> Ms. Jean Brush | <input type="checkbox"/> Mr. Thomas Hach | <input type="checkbox"/> Ms. Barb Rayburn |
| <input type="checkbox"/> Mr. Kenneth Cahill | <input type="checkbox"/> Mr. Geoffrey Kent | <input type="checkbox"/> Mr. Paul Stefanko |
| <input type="checkbox"/> Dr. Susan Culotta | <input type="checkbox"/> Ms. Sherry Maruschak | <input type="checkbox"/> Ms. Mary Wheeler |
| <input type="checkbox"/> Ms. Neysa Gaskins | <input type="checkbox"/> Mr. Roger Miller | |

Item #3 Pledge of Allegiance

Item #4 Approve Organizational Board Meeting Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Nomination(s) for President

1) _____ 2) _____

Nominations need not be seconded. The President Pro-Temp asks for further nominations, if no response, the President Pro-Temp declares the nominations are closed.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #6 Election of President

President _____

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #7 Nomination(s) for Vice President

1) _____ 2) _____

Nominations need not be seconded. The President asks for further nominations, if no response, the President declares the nominations are closed.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #8 Election of Vice President

Vice President _____

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #9 Organization of the 2024 Board of Education

Meetings will be held in the Forum in the Technology Learning Center, located at 8221 Auburn Road, Concord Township, OH on the following dates and times during the calendar year 2024 (*Exceptions)

Thursday, January 11th	6:30pm*	Thursday, June 27th*	6:30pm
Thursday, February 8th	6:30pm*	Tuesday, August 6th	6:30pm
Tuesday, March 5th	6:30pm	Tuesday, September 3rd	6:30pm
Tuesday, April 9th	6:30pm	Tuesday, October 1st	6:30pm
Tuesday, May 7th	6:30pm	Thursday, November 7th	6:30pm*
Tuesday, June 4th	6:30pm	Tuesday, December 3rd	5:30pm*

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #10 Ohio School Board Association Capital Conference Delegate and Alternate

Current Members: Paul Stefanko-Delegate and Geoffrey Kent-Alternate

1) _____ 2) _____

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #11 Board Interest in Superintendent/Treasurer Advisory Committees:

a. Finance Committee:

Current Members: Roger Miller, Susan Culotta and Geoffrey Kent

1) _____ 2) _____

3) _____ 4) _____

b. Facilities Committee:

Current Members: Jean Brush, Barbara Rayburn and Roger Miller

1) _____ 2) _____

3) _____ 4) _____

c. Curriculum, Enrollment, and Retention Committee:

Current Members: Paul Stefanko, Roger Miller and Mary Wheeler

1) _____ 2) _____

3) _____ 4) _____

d. Personnel Committee:

Current Members: Susan Culotta, Mary Wheeler and Kenny Cahill

1) _____ 2) _____

3) _____ 4) _____

e. Property Tax Committee:

Current Members: Paul Stefanko, Sherry Maruschak and Jean Brush

1) _____ 2) _____

3) _____ 4) _____

Item #12 Standing authorizations - 2024. Motion to approve the following standing authorizations as recommended so that the business of the Auburn Vocational School District may be done expediently:

- a. Designate Legal Counsel(s):
 McGown & Markling Co., L.P.A.
 Squire, Patton & Boggs
 Weston Hurd LLP
 Ennis Britton Co., LPA
 Dickinson Wright PLLC
 Lake County Prosecutors
 Geauga County Prosecutors

- b. Designate a Newspaper: The News Herald

- c. Designate a Depository Dollar Bank

- d. Recognize Majority Bargaining Agent: CATA/OEA-NEA

- e. Designate a designee to attend public records
 Access training required for Board Members
 for each term of office (ORC 109.43) Treasurer

- f. Ohio School Board Association Membership \$3,717
 Dues: (January 1, 2024-December 31, 2024) .

- g. Ohio School Boards Association Legal \$250
 Assistance Fund consultant Service Contract
 Pursuant to R.C. Section 3313.171

- h. American Technical Education Association \$500
 Institutional Membership

- i. Association for Career and Technical Education \$2,500
 Institutional Membership (National)
 (March 1, 2024-February 28, 2025)

- j. Organizational Affiliate Membership Ohio \$4,500
 Association for Career and Technical Education

- k. Ohio Association of Career-Technical \$3,000
 Superintendent's Dues

(July 1, 2024-June 30, 2025)

- l. Ohio Technical Centers Membership Dues \$1,000
AWE (July 1, 2024-June 30, 2025)
- m. Establish a Service Fund for Board Members: \$10,000
- n. Authorize Superintendent to employ personnel on an as needed basis, with such appointments to be presented to the Board of Education for approval at the next regular Board meeting.
- o. Authorize the Superintendent or designee to accept the resignation of any Auburn Career Center employee by indicating acceptance in writing on the employee's written or printed resignation statement; BE IT FURTHER RESOLVED that the Board of Education determines that a resignation shall be final and irrevocable once the Superintendent or his designee has accepted it.
- p. Authorize the Superintendent or designee to approve student & employee out of state and overnight travel to be presented to the Board of Education for approval at the next regular Board meeting.
- q. Authorize the Superintendent and Treasurer to establish a budget for legal fees of \$100,000.00
- r. Authorize the Superintendent or designee to administer all federal programs and compliance with local, state and federal regulations. (Required by state and federal regulations)
- s. Authorize the Superintendent to serve as purchasing agent for the school district and spend a maximum of \$25,000 without prior approval of the Board. (Policy #6320)
- t. Authorize the Superintendent or designee to approve professional development for all employees of the school district.
- u. Authorize the Superintendent or designee to be the hearing officer for student expulsion discipline hearings.
- v. Authorize the Superintendent or designee to be the student suspension appeal officer.

- w. Authorize the law firm of McGown & Markling Co., L.P.A. to serve as the Board's designee for all student discipline, suspension, and expulsion appeals as authorized under applicable state and federal laws, as well as applicable board policies and administrative guidelines.
- x. Authorize the Superintendent and Treasurer to attend professional meetings.
- y. Authorize the Superintendent and Treasurer to approve student affiliation, clinical, preceptor and MOU agreements on an as needed basis.
- z. Authorize the Treasurer to open bank accounts as needed.
- aa. Authorize the Treasurer to pay all invoices within the limit of appropriations as invoices are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction.
- bb. Authorize the Treasurer to renew liability insurance for the Auburn Vocational School District.
- cc. Authorize the Treasurer to advertise for bids as specified by law.
- dd. Authorize the Treasurer to invest active and interim funds.
- ee. Authorize the Treasurer to execute an employee dishonesty and faithful performance of duty policy in lieu of requiring officers, employees and appointees to obtain individual surety bonds for the faithful performance of the discharge of their public duties. (Board Policy #8740)
- ff. Authorize the Treasurer to increase appropriations as needed with Board approval at the next meeting.
- gg. Authorize the Treasurer to sign payroll and accounts payable checks for all funds in the calendar year 2024.
- hh. Authorize the Treasurer to obtain advances against the tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.
- ii. Set the rate at \$0.35 cents per page and \$2.00 per CD/DVD or flash drive for providing copies of materials to individuals upon request (Policy #8310)

- jj. Set the mileage reimbursement rate for 2024 at the IRS approval rate.
- kk. Authorize the Superintendent or designee to discard or sell textbooks, library books, films/filmstrips, and equipment due to age, condition, and/or beyond repair.
- ll. Designate Carrie McVicker, Assistant to the Treasurer as the District's credit card compliance officer in accordance with HB 312 and Board Policy #6423.
- mm. Designate the District's website whereby any person may access the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings per Board Policy 0164.
- nn. Authorize the Treasurer to direct Board-approved legal counsel to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial and residential properties, and present evidence relating to the value of such properties.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #13 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

Time: _____